

To,
THE BOARD MEMBERS
GLOBALSPACE TECHNOLOGIES LIMITED

SR. NO.: BM 02/2021-22

NOTICE IS HEREBY GIVEN THAT THE MEETING OF BOARD OF DIRECTORS OF GLOBALSPACE TECHNOLOGIES LIMITED THROUGH VIDEO CONFERENCING WILL BE HELD ON FRIDAY, AUGUST 13, 2021 AT 3.30 P.M. AT 69A, PRAKASH NAGAR, MODEL TOWN, JALANDHAR – 144001 INTO TRANSACT FOLLOWING BUSINESSES:

## **AGENDA:**

- 1. To grant leave of absence, if any.
- 2. To take note of the minutes of the previous meeting of the Board of Directors of the Company held on Tuesday, June 29, 2021.
- 3. To take note of minutes of the previous meeting of the Audit Committee Meeting held on Tuesday, June 29, 2021.
- 4. To take note of listing compliances and submission of various documents to Stock Exchange and other Authorities for the quarter ended June 30, 2021.
- 5. To take note of CEO & CFO Certificate pursuant to Regulation 33 of SEBI (Listing Obligations and Disclosures Requirements), 2015.
- 6. To discuss, consider and approve the Un-audited Standalone and Consolidated Financial Results for the quarter ended June 30, 2021 and to take note of Limited Review Report thereon pursuant to Regulation 33 of SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015.
- 7. To take note of Internal Audit Report of Link Intime (India) Pvt. Ltd. (RTA) pursuant to vide circular SEBI/HO/MIRSD/DOP1/CIR/ P/2018/73 dated April 20, 2018.
- 8. To discuss any other business with the permission of the Chairman.

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The members of the Board are requested to take note that a facility to attend the meeting vide video-conferencing shall be made available if any member of this Board is to attend the meeting through video-conferencing. In case any member of this Board wishes to attend the meeting through video-conferencing facility, then such member is hereby requested to intimate the Company Secretary of the Company 3 days before the date of the meeting in order to enable the company to make requisite arrangement.

You are kindly requested to make it convenient to attend the meeting.

For GlobalSpace Technologies Limited

Swati Arora Company Secretary Membership No: A44529 Add: 69A, Prakash Nagar,

Model Town, Jalandhar - 144001

Date: 06/08/2021 Place: Navi Mumbai

E-mail Id: <u>cs@globalspace.in</u> Contact No.: +91-9988721478

#### **Notes:**

- 1. Due to ongoing Coronavirus Pandemic, Board Members and other personnel of the Company faced with restriction with regards to free movement. Therefore, in accordance with the relaxation granted by Ministry of Corporate Affairs vide Circular dated March 19, 2020 read with the Companies (Meetings of Board and its Powers) Amendment Rules, 2020, ("the Rules") the Company decided to transact the matters which were not allowed through Video Conferencing prior to the commencement of the rules by availing the Exemption. Pursuant to the Amendment in the Companies (Meetings of Board and its Powers) Amendment Rules, 2020, the matters mentioned in Rule 4 (1) of the Companies (Meetings of Board and its Powers) Amendment Rules, 2020, not allowed to be transacted through video conferencing are now allowed due to out-break of COVID-19 and consequent lock down.
- 2. The Meeting through Video Conferencing will be held in accordance with the Section 173 read with the Companies (Meetings of Board and its Powers) Rules, 2014 (including any amendments, modifications or reenactments thereto), Secretarial Standards -1("Secretarial Standard on Board Meeting"), relevant MCA circulars and notifications.
- 3. For any issues, problems, including technical issues which may arise before, during or after the Meeting, kindly mail us at cs@globalspace.in or contact Ms. Swati Arora, Contact No. +91-9988721478
- 4. All Board Members are requested to updated their E-mail IDs with the Company before dispatch of Notice.
- 5. Members participating in the Meeting through video conferencing shall be counted for the purpose of Quorum unless they are to be excluded for any items of business under the provisions of the Act or any other law.

NOTES TO AGENDA FOR THE MEETING OF BOARD OF DIRECTORS OF GLOBALSPACE TECHNOLOGIES LIMITED WILL BE HELD ON FRIDAY, AUGUST 13, 2021 AT 3.30 P.M THROUGH VIDEO CONFERENCING AT 69A, PRAKASH NAGAR, MODEL TOWN, JALANDHAR - 144001 INTO TRANSACT FOLLOWING BUSINESSES:

Item No. 1:

## To grant leave of absence, if any:

Leave of Absence may be granted to that member of the Board who conveys his/her inability to attend the Meeting.

Formal letter or intimation via email by any member to Chairperson prior to the date of the Meeting will be taken into consideration. The Members is requested to kindly consider and grant leave of absence to the member(s) who have requested for the same.

Note: Pursuant to the provisions contained in Section 167(1)(b) of the Companies Act, 2013, the office of the Director shall become vacant in case he absents himself from all the Meetings of the Board of Directors held during a period of twelve months with or without seeking Leave of absence of the Board.

Item No. 2

## To take note of the minutes of the previous meeting of the Board of Directors of the Company held on Tuesday, June 29, 2021:

The draft Minutes of the previous Board Meeting held on Tuesday, June 29, 2021 will be duly circulated to all the Directors of the Company for their perusal and confirmation.

Further it is informed to the board that, the Institute of Company Secretaries of India (ICSI) issued Clarification/Guidance on applicability of Secretarial Standards on Meetings of the Board of Directors (SS-1) and General Meetings (SS-2) in consonance with the relaxations granted by the Ministry of Corporate Affairs, where if Minutes cannot be signed both physically as well as digitally, the signed minutes may be circulated to all the directors once normalcy is restored.

Therefore, the signature on the Minutes dated Tuesday, June 29, 2021 will be taken once normalcy is restored and will be circulated accordingly.

The Board is requested to take note of the same.

Item No. 3

## To take note of minutes of Audit Committee Meeting held on Tuesday, June 29, 2021:

The minutes of the previous Audit Committee meeting held on Tuesday, June 29, 2021 will be placed before the Board.

The Board is requested to peruse and take note of the same.

## Item No. 4

# To take note of listing compliances and submission of various documents to Stock Exchange and other Authorities for the quarter ended June 30, 2021:

The board were requested to take note of various compliances required for the listed Companies to be filed under SEBI (Listing Obligations and Disclosure Requirements), 2015 with Stock Exchange.

The status of various intimations / certificates submitted with the Stock Exchange under SEBI (LODR) Regulations, 2015 for the quarter ended June 30, 2021 are as follows which will be placed before the Board for its perusal:

Sr. No.	Particulars	Due Date	Actual Compliance Date
1.	Closure of Trading Window as per BSE Circular issued on 02 <sup>nd</sup> April, 2019 for June 30, 2021	30/06/2021	30/06/2021
2.	Investor Grievance Report under Regulation 13 for the quarter ended June 30, 2021 (Listing compliance)	21/07/2021	06/07/2021
3.	Annual Secretarial Compliance Report Pursuant to Regulation 24A of SEBI (Listing Obligations and Disclosure Requirement) Regulations, 2015 ('The SEBI LODR Regulations') quarter ended June 30, 2021.	31/07/2021	30/06/2021
4.	Regulation 23(9) of SEBI (Listing Obligations and Disclosure Requirement) Regulations, 2015 ('The SEBI LODR Regulations') quarter ended June 30, 2021	Within 30 days from the date of Board meeting i.e 28/07/2021	28/07/2021
5.	Corporate Governance Report under Regulation 27 (2) for the quarter ended June 30, 2021 (Listing compliance)	21/07/2021	09/07/2021
6.	Shareholding pattern under Regulation 31 of SEBI (Listing Obligations and Disclosure Requirements), Regulations, 2015 for the quarter ended June 30, 2021	21/07/2021	06/07/2021
7.	Certificate under Regulation 74 (5) of the SEBI [Depositories and Participants] Regulations, 2018 for the Quarter ended June 30, 2021 (Listing compliance)	15/07/2021	06/07/2021
8.	Reconciliation of Share Capital Audit Report under Regulation 76 of SEBI (Depository & Participant) Regulations, 2018 for the quarter ended June 30, 2021 (Listing compliance)	30/07/2021	14/07/2021

#### Item No. 5

## To take note of CEO & CFO Certificate pursuant to Regulation 33 of SEBI (Listing Obligations and Disclosures Requirements), 2015:

The Board Members be and hereby informed that pursuant to Regulation 33 of SEBI (Listing Obligations and Disclosures Requirements), 2015, Chief Executive Officer (CEO) & Chief Financial Officer (CFO) required to certify that financial results do not contain any false or misleading statements or figures and do not omit any material fact which may also make the statements or figures contained therein misleading.

It is further informed that the said certificate will be placed before the Board Members for its perusal and noting.

The Board is requested to take note of the same.

#### Item No. 6

To discuss, consider and approve the Un-audited Standalone and Consolidated Financial Results for the quarter ended June 30, 2021 and to take note of Limited Review Report thereon pursuant to Regulation 33 of SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015:

The Chairman apprised the Board that pursuant Regulation 33 of the SEBI (Listing Obligations and Disclosure Requirement) Regulations, 2015, the Un-audited Standalone and Consolidated Financial Results for the quarter ended on June 30, 2021 after the approval of the same by the Audit Committee which is Scheduled to be held on the same day before the Board Meeting will be placed before the Board Members for its consideration, deliberation, approval and noting.

It is further informed that Limited review Report on the Standalone Un-audited Financial Results for the quarter ended June 30, 2021 received from the Statutory Auditor's, M/s. Shweta Jain & Co, the Chartered Accountants shall be tabled before the Board for their perusal and noting.

The Board Members is requested to discuss the matter in brief and pass the following resolution with or without modification (s):

"RESOLVED THAT pursuant to Regulation 33 of the SEBI (LODR) Regulations 2015, the Un-audited Standalone and Consolidated Financial Results of the Company for the quarter June 30, 2021 along with the Limited review Report thereon, as duly reviewed and recommended by the Audit Committee of the Company be and is hereby approved and taken on record."

"RESOLVED FURTHER THAT any of the Directors as per Regulation 33 of the SEBI (LODR) Regulations 2015 Company be and is hereby authorized to sign the said Un-audited Financial Results of the Company on behalf of the Board of Directors of the Company."

"RESOLVED FURTHERT THAT the said Un-audited Financial Results as approved by the Board, be sent to the Stock Exchange(s) where the equity shares of the Company are listed and be published in two newspapers in India in the manner prescribed under Regulation 33 of the Listing Regulations, and any Director or Company Secretary of the Company be and is here by authorized to take all necessary steps in this regard."

### Item No. 7

To take note of Internal Audit Report of Link Intime (India) Pvt. Ltd. (RTA) pursuant to vide circular SEBI/HO/MIRSD/DOP1/CIR/ P/2018/73 dated April 20, 2018.

The members of the Board are hereby informed that SEBI/ HO/ MIRSD /DOP1/CIR/P/2018/73 dated April 20, 2018 mandated all the Registrar to an issue / share transfer agents (RTAs) acting on behalf of listed entities to conduct the Annual Internal Audit for the purpose strengthening the guidelines and Raising Industry Standards for RTA, issuer Companies and further it is required by issuer Companies (Globalspace Technologies Limted) to take note of actionable provided to RTA in Internal Audit Report of RTA.

Hence the Audit Report of RTA as on the year ended on March 31, 2021 shall be presented to the Company for noting the actions and recommendations made by internal auditor to the RTA.

The circular is primarily intended to plug the gaps / remove lack of clarity and establish a framework in various matters concerning payment of dividend / Interest / Redemption / Handling / Maintenance / Updation of Records / Transfer of Securities and proper due diligence in suitable cases and introduces internal audit of RTAs by an Independent Auditor.

The members of the Board are further informed that internal audit report of Link Intime (India) Pvt. Ltd received from Internal Auditor of the RTA shall be placed before the Board of Director and is requested to take note of the same and suggest its recommendation if any to RTA of the Company.

## Item No. 8

## To transact any other business with the permission of the Chair:

In terms of Secretarial Standards - 1 on Board/Committee Meetings, any item not included in the agenda may be taken up for consideration with the permission of the Chairman and with the consent of majority of Directors present at the meeting.

The Board may transact any other matter with the permission of the Chair.